ASCC Assessment Panel

Approved Minutes

Wednesday, February 12, 2014 12:00pm -1:30pm

110 Denney Hall

ATTENDEES: Breitenberger, Harvey, Hetherington, Hogle, Krissek

1. Approval of 11-18-13 Minutes
	* Hetherington, Breitenberger, unanimously approved
2. Presentation and review of the Education Abroad reports
	* Reviewer: Tom Hetherington
		+ Portuguese 2798.10
			- Prompt for assignment used for assessment was not provided but would have been beneficial when reviewing the report.
			- Students did well overall
			- Sample papers were provided but not scored individually using the rubric
			- Generalization was made that students who had studied Portuguese prior to the trip scored higher on the expected learning outcomes. The instructor will implement Portuguese language classes throughout the entire duration of the program.
			- No suggestions were made to edit the prompt
		+ Spanish 2798.12
			- Prompt was not provided
			- Majority of students achieved level 2 & 3 on the rubric
			- Instructor made several suggestions to change the course including strengthening the language requirement and it was clear that the instructor took the assessment process seriously.
	* Reviewer: Caroline Breitenberger
		+ Chinese 2797.01
			- Provided a description of the prompt
			- Only 9 students were in the course
			- The instructor’s summary included observations of students and explained the use of the rubric.
			- Students scored mostly at a level 3
			- Was not clear which sample paper was high, medium, or low scoring. Need to be clearer in the future.
			- Provided changes for the future based on the GE assessment including having a better orientation before going abroad and for the host institutions.
		+ ASC 2798.03
			- Did not describe the prompt but may be because the prompt used was the one provided in the guidelines
			- ELO 1 most students achieved level 2. They did not give much consideration to the differences.
			- ELO 2 most students achieved level 3
			- ELO 3 most students achieved level 2
			- 3 sample papers were provided but doesn’t specify which ones are high, medium, low
			- Gave clear evidence that the GE assessment was a valuable addition to the student’s experience.
			- Provided suggestions for changes in the future based on the GE assessment including giving students better preparation for the final assignment.
	* Reviewer: Larry Krissek
		+ International Studies 2797.02
			- Students had wide variety of international experience
			- The prompt used was not clear
			- Used student journals (final reflection piece) and integrated other elements into the rubric score (other journals, analytical paper, and observation of student behavior)
			- 3 examples of student work were provided
			- Average scores were level 2&3
			- No mention of changes to be made going forward
	* Reviewer: Rebecca Harvey
		+ Spanish 2798.11
			- The sample papers were clearly identified as high, medium, and low
			- Very well done
	* Reviewer: Neelam Soundarajan
		+ History 3798.02
			- Only open to students in a specific minor
			- The assignment used for GE assessment was a final essay
			- Closed the loop by considering holding regular group discussions during the trip.
		+ Slavic 2797.02
			- Scrapbook seems fine for a replacement of the reflection paper
			- Seems more focused on the mechanics of the project than on what the primary goals of the project were and how it was supposed to contribute to achieving the GE learning outcomes.
				* The assignment doesn’t appear to be clearly linked to the expected learning outcomes.
			- 3 different sets of image captions were provided but not labeled as high, medium, low
	* Feedback will be sent back to the instructors and the Chairs of the units will be copied.
		+ Remind instructors in the feedback to close the loop and keep the assessment report.
	* Should ask for the prompt or assignment to be included in future reports
3. Update on meetings with units submitting course reports & reminder of steps planned for Spring 2014
	* Meetings were held with department representatives for course set S1 reporting
	* Not all units have provided representatives yet to assist with rubric development. A-Deans will be asked to provide support.
	* Comparative Studies will no longer be asked to assist with Global Studies rubric development just Cultures and Ideas. The unit expressed concern about faculty having an overload of work so the Chair will be the representative.